

Title: Mahaffey Camp Executive Director

Employment Status: Full-time salaried position

Immediate Supervisor: Mahaffey Camp Board of Directors

Position Statement

The Camp Director is the individual responsible for the leadership of the ministry: Mahaffey Camp. The director is tasked with advancing the Great Commission and the Deeper Life through the advancing of camp operations so that the proclamation of the Gospel of Jesus is effectively communicated. The Director's primary role is to advance the vision and mission of the camp by providing leadership in programming, facilities, staff management while ensuring a healthy, welcoming environment for guests, all in cooperation with the Board of Directors and established policies.

Qualifications

- Shall agree with the Statement of Faith of The Christian and Missionary Alliance and be fully supportive of the mission and purpose statement of Mahaffey Camp and Conference Center.
- 3-5 years of experience or professional experience in business/budget oversight, program development, and staff management.
- Shall be committed to the discipleship of children, youth, and adults through ministry in a camp setting.
- Shall be faithful to the regular services of a local Christian and Missionary Alliance Church
- Shall have a vision for excellence in developing creative means of fulfilling the job requirements.
- Must be licensable with the Christian and Missionary Alliance
- Has proven the ability to lead organizational/institutional change.
- Shall have demonstrated proven supervisory, communication, and organizational skills, as well as possess the leadership capabilities that allow for delegation of responsibilities, and problem-solving while working with a team.
- Shall have strong project management skills, attention to detail and thoroughness, and the ability to handle multiple tasks.
- Ability to effectively recruit, train, and lead a team of employees and volunteers in a fast-paced, diverse work environment, managing multiple tasks and priorities.
- Willing to take various assessments i.e. workstyle, temperament, personality, & motivations

Responsibilities

- Shall be the Chief Executive Officer of the Camp ministries, serving in the primary role as chairman of the Board of Directors of Mahaffey Camp & Conference Center.
- Shall maintain and uphold the Constitution of Mahaffey Camp and Conference Center
- Shall develop goals and objectives for the camp, administration, expanding-programs, and facilities, with the overall goal of **year-round ministry.**
- Oversee the responsible management of finances within the approved annual budget
- Shall seek to secure income through rental contracts, programming, or donations.
- Shall engage with denominational oversight and submit to those in authority, including the Board of Directors and the Western PA District Superintendent of the C&MA
- Shall strive to develop the physical facilities of Mahaffey Camp
- Shall serve as the chief promoter for the Camp's ministries
- Shall attend workshops, seminars and conferences as deemed appropriate to further continued education

Arrangements

- Competitive salary, including retirement and a family benefits package
- Housing is provided for the Director/Developer and his immediate family.