

**Pennsylvania Bible Institute**

**101 – Church Ministry I**

**The Priestly, Prophetic and Sacramental Ministries**

**Course Syllabus**

- Purpose:** This course is designed to help you develop the following:
- To become a communicator of truth for life:
    1. Preaching and teaching the whole truth of God’s Word for life change under the power of the Holy Spirit.
    2. Communicating adequately in writing and oral conversations.
    3. Having the necessary skills and knowledge to answer the question, “What does the Bible say about...?” (C&C 2.9)
  - To have a Kingdom perspective by worshipping and serving God with His people. (C&C 2.10)

- Goals:** By the time you complete this course you should be able to:
1. Assist in the priestly (worship and music), prophetic (preaching) and sacramental ministries (the Lord’s Supper, baptism, weddings and funerals) in your local church.
  2. Apply the principles of hermeneutics to personal Bible study and for the preparation of sermons and Bible studies.
  3. Plan a worship service built around the celebration of the Lord’s Supper.

**Method:** This course is a combination of reading, personal reflection, and special projects.

- Resources:**
1. *Leadership Handbook of Preaching and Worship*, compiled by James D. Berkley. Baker Books: Grand Rapids, Michigan, 1992.
  2. *How to Read the Bible for All It’s Worth*, by Gordon D. Fee and Douglas Stuart. Zondervan Publishing House, Grand Rapids, Michigan, 1981.

**Student Requirements:**

1. Prepare a two-page paper of your interpretation of Matthew 28:16-20, based on your understanding of *How to Read the Bible*.
2. Prepare a detailed plan for an integrated communion service, incorporating music, Scripture readings and the message built around the celebration of the Lord’s Supper.

Pennsylvania Bible Institute

**102 - Inductive Bible Study**

**Course Syllabus**

**Purpose:** This course is designed to help you develop the following:  
*Character:* A passion for God with a mind that is being transformed by God's Word so that you:

1. Can express the mind of Christ in thought, response and action,
2. Have a biblical worldview,
3. Can integrate the word of God into everyday life (C&C 1.3)

**Goals:** By the time you complete this course you should:

1. Be able to use the inductive steps to study any passage of Scripture
2. Understand and explain the message of the Gospel of Mark

**Method:** This course is a guided inductive study of the Gospel of Mark.

**Resources:** *The Bible* (any version)  
*Inductive Bible Study: Mark* (available through the District Office)

**Student Requirements:**

1. Read the instructions carefully in the introduction of the Study Guide.
2. Complete the ten lessons on the Gospel of Mark, as directed by the Inductive Bible Study Guide. You will not have to send in your completed study guide, but your instructor will verify that you have completed it.
3. Write a one or two page summary of what you learned in this course, and give to your instructor.
4. Write an inductive Bible study of Acts 12:1-19, with the steps of observation, interpretation, and application, and give to your instructor. This will show that you have understood the inductive Bible study method.
5. Discuss the inductive principles with your instructor in order to apply them to the study of other passages of Scripture.

**Pennsylvania Bible Institute**

**103 - New Testament Survey**

**Course Syllabus**

**Purpose:** This course is designed to help you develop the following:

- A passion for people through vital relationships with self and God by:
  1. Integrating a Christ-centered personal identity into life and ministry.
  2. Understanding that Christianity is lived out in community. (C&C 1.5)
- Competency in becoming a communicator of truth for life by:
  1. Preaching and teaching the whole truth of God's Word for life change under the power of the Holy Spirit.
  2. Communicating adequately in writing and oral conversations.
  3. Having the necessary skills and knowledge to answer the question, "What does the Bible say about...?"
  4. Speaking the truth in love in all relationships and contexts. (C&C 2.9)

**Goals:** By the time you finish this course you should:

1. Be able to present more effective Bible studies in the New Testament because you have a better understanding of New Testament history, geography and the background of each book.
2. Be able to explain the message of each book of the New Testament.
3. Develop an integrated understanding of the books of the New Testament, principal doctrines, chief personalities and problems of the Early Church.
4. Be able to explain the Christ-centered character of the New Testament.

**Method:** This course is a combination of reading and personal reflection.

**Resources:** *Encountering the New Testament* by Walter A. Elwell and Robert W. Yarborough, Baker Books, Grand Rapids, MI, 1998.

**Student Requirements:** As you finish each chapter, write a summary paragraph which explains how your study of the chapter has helped you to understand the New Testament and how it will help you in your personal life and ministry.

## Pennsylvania Bible Institute

### 104 - Old Testament Survey

#### Course Syllabus

**Purpose:** This course is designed to help you develop the following:  
A passion for God by developing a mind that is being transformed by the Word of God. (C&C 1.3)  
Competency in becoming a communicator of the Truth for life. (C&C 2.9)

**Goals:** By the time you complete this course you should be able to:

1. Present a panoramic view of the Old Testament: its purpose, authorship, theme, content, structure, literary forms, scope, and historical setting.
2. Identify the main characters of the Old Testament, relate their behavior to their successes and failures, and apply to your own life and ministry lessons learned from their experiences.
3. Preach and teach from the Old Testament.
  - a. Pointing out the relationships (in covenants, types, symbols, prophecies, and plan of salvation) of the Old Testament to the New Testament.
  - b. Showing the historical basis of New Testament doctrines.
  - c. Applying to contemporary problems lessons learned from Old Testament characters.

**Method:** This course is a combination of reading and personal reflection.

**Resources:** *Encountering the Old Testament* by Bill T. Arnold and Bryan E. Beyer, Baker Books, Grand Rapids, MI, 1999.

**Student Requirements:**

As you finish each chapter, write a summary paragraph which explains how your study of the chapter has helped you to understand the Old Testament and how it will help you in your personal life and ministry.

**Pennsylvania Bible Institute**

**105 - 4 CHAIR Discipling  
(formerly 105 - Growing a Healthy Church)**

**Course Syllabus**

**Purpose:** This course is designed to help you develop the following:

A passion for people through intentional relationships with those who have yet to meet Christ. (C&C 1.6)

Competency in becoming a transformational leader who can:

- 1) articulate and demonstrate a Christ-centered, disciple-making philosophy of ministry
- 2) assist a ministry/congregation in fulfilling the Great Commission (C&C 2.4)

**Goals:** By the time you complete this seminar you should be able to:

1. Discuss the purpose of the church's existence.
2. Describe the disciple-making process.
3. Explain the role of programs in the church.
4. Begin to work on your strategy for helping your church to become a healthy Great Commission church.
5. Be committed to developing a personal Great Commission lifestyle.

**Method:** This course consists of participating in a 4 CHAIR Discipling seminar, which is sponsored by your district.

**Student Requirements:**

1. Participate in a 4 CHAIR Discipling seminar.
2. Write a three-page paper explaining your philosophy of ministry, a one-year personal strategy, and a strategy to help your ministry/church become Great Commission healthy.

**Students will have 30 days from the last day of class to  
complete this assignment**

**Pennsylvania Bible Institute**

**201 - Church Ministry II – Outreach and Care**

**Course Syllabus**

- Purpose:** This course is designed to help you develop the following:
- A passion for God by developing a mind that is being transformed by the Word of God. (C&C 1.8)
  - Competency in the following:
    1. As a local church disciple-maker (C&C 2.2)
    2. As a participant in national and international church planting (C&C 2.3)
    3. As a person who has social compassion (C&C 2.8)

- Goals:** When you finish this course you should be able to:
1. Create a plan for outreach for your church, including the target group.
  2. Plan a year-round program for missions education and promotion for your church.
  3. Plan a compassion ministry for your church to meet social needs in your community with the ultimate goal of using this for outreach to people who have not yet met Christ.
  4. Carry out the pastoral care and counseling, and Christian education ministries of the church.
  5. Plan and promote a more effective prayer ministry in your local church.

**Method:** This course is a combination of reading, personal reflection, and special projects.

- Resources:**
1. *Leadership Handbook of Outreach and Care*, compiled by James D. Berkley. Baker Books: Grand Rapids, Michigan, 1992.
  2. *The Prayer Saturated Church*, by Cheryl Sacks, NavPress, Colorado Springs, 2004.

**Student Requirements:**

1. Develop a plan for year-round missions education and promotion in your local church.
2. Develop a plan for your church to meet some community need, whose ultimate goal is to reach unchurched people for Christ.
3. Create a strategy for improving the corporate prayer ministry in your church.

**Pennsylvania Bible Institute**  
**202 – Introduction to Theology**  
**Course Syllabus**

**Purpose:** This course is designed to help you develop the following:

- A passion for God by having a mind that is being transformed by God's Word. (C&C 1.3)
- Competency in becoming a communicator of Truth for life. (C&C 2.9)

**Goals:** When you complete this course you should:

1. Be able to state the major areas of the study of theology.
2. Have a desire to continue your study of Bible doctrine.
3. Be able to help people with their problems by pointing them to God's Word.
4. Be able to apply God's Word to your own life and ministry.

**Method:** This course is a combination of reading, personal reflection, and writing position papers.

**Resources:** *Lectures in Systematic Theology* by Henry C. Thiessen.

**Student Requirements:** Write two-page, double spaced position papers on **four** of the following topics:

1. Theism: A person begins to attend your church, invited by a member of the congregation, but this person declares that he does not believe that God exists. How would you help this person to understand who God is and how the person can know Him?
2. Bibliology: A college student in your church says in a small group discussion that the Bible is not relevant for today. How would you answer the student?
3. Theology: What do you consider to be the greatest of God's moral attributes and why? In your desire to become Christ-like, what quality of God's character do you need the most?
4. Angelology: If someone comes to you saying that they have had several conversations with an angel, how would you counsel them?
5. Anthropology: A new Christian who is concerned for his unsaved family members asks you where his deceased grandfather, who never heard the gospel, is in eternity. How would you answer him?
6. Soteriology: A person from a Roman Catholic background asks you why you don't pray to the Virgin Mary. How would you answer that person?
7. Ecclesiology: How does your church compare to the purpose and pattern of the Early Church?
8. Eschatology: How does the doctrine of Christ's Second Coming impact your personal walk with God?

## Pennsylvania Bible Institute

### MSP 203 – ALLIANCE VALUES & BELIEFS

#### Course Syllabus

**COURSE DESCRIPTION:** This course is designed to help students develop an understanding of the values and doctrines that are at the heart of the Christian & Missionary Alliance, challenging them to consider how each of these values and doctrines is reflected in their life and ministry.

#### **OBJECTIVES:**

- A. The student will be able to articulate the seven core values of the Christian & Missionary Alliance.
- B. The student will be able to state their personal position on each aspect of the Fourfold Gospel.

#### **REQUIRED TEXTS:**

- A. *A Movement for God*. Church Leadership Academy, 1999  
(available from the District Office)
- B. *The Fourfold Gospel* by A. B. Simpson (Wingspread Publishers, Camp Hill, PA 1984)  
Free download version available at:  
<http://www.cmalliance.org/resources/archives/downloads/simpson/the-fourfold-gospel.pdf>
- C. Various Articles – provided by instructor

#### **COURSE REQUIREMENTS:**

- A. Attend class and participate in class discussions.
- B. Read the required material.
- C. Complete four doctrinal position papers (as described on a separate sheet).



## Instructions for the Doctrinal Position Papers\*

After completing the reading assignments, please write an eight-page paper (double spaced) stating your personal theology on each of the following topics (four papers of eight pages each). You are to include a comprehensive treatment of the items listed below each topic, but you are not limited to those items. Please use scripture to support your theology/positions (please do *not* type the scripture passages out, only refer to them and use shorter quotes *if appropriate*).

### Paper #1 – Christ our Savior

- a. The nature of mankind and its final destiny.
- b. The plan and purpose of the atonement.
- c. The means and results of justification.
- d. Your personal experience of Christ as Savior.

### Paper #2 – Christ our Sanctifier

- a. The crisis and progression of sanctification.
- b. Identification of the believer with Christ's death, resurrection, and ascension.
- c. The ministry of the Holy Spirit in sanctification.
- d. Your personal experience of Christ as Sanctifier.

### Paper #3 – Christ our Healer

- a. The relationship of divine healing and the atonement.
- b. The significance of anointing with oil.
- c. The ministry of healing in the local church.
- d. Your personal experience of Christ as Healer.

### Paper #4 – Christ our Coming King

- a. Defend the pre-millennial coming of Christ.
- b. Trace the events surrounding the rapture of the Church.
- c. State the relationship between the imminence of Christ's coming and world evangelization.
- d. Your personal understanding of Christ our coming King.

\*Note: Approval of these position papers by the instructor relates solely to the grade you receive for this PA Bible Institute course. It is the students' responsibility, after completing MSP 203 and 204, if they desire to pursue licensing and/or ordination or consecration, to have the papers re-evaluated by members of the Licensing, Ordination & Consecration Council (LO&CC) pursuant to the requirements of the Alliance Polity Course.

## Pennsylvania Bible Institute

### MSP 204 – ALLIANCE POLITY & MISSIONS

#### Course Syllabus

**COURSE DESCRIPTION:** This course is designed to help students develop a biblical worldview of missions, an appreciation of the C&MA's unique contribution to the world-wide mission endeavor, and an understanding of the theological basis and practical implications of pastoral ministry in the local, regional, national, and international ministries of the C&MA.

#### OBJECTIVES:

- A. The student will be able to articulate a biblical understanding of missions.
- B. The student will be able to explain how The Christian and Missionary Alliance came into being and why it exists.
- C. The student will be able to describe the local church, district, national, district, and international ministries and governing policies of The Christian and Missionary Alliance.
- D. The student will be able to lead a congregation to participate effectively in the global mission of the Christian & Missionary Alliance.

#### REQUIRED TEXTS:

- A. *All for Jesus, 125<sup>th</sup> Anniversary Edition* by Niklaus, Sawin, and Stoesz (The Christian & Missionary Alliance, 2013)
- B. *A Movement for God*. Church Leadership Academy, 1999 (available from the District Office)
- C. *Manual of the Christian and Missionary Alliance*, available at the C&MA website – <http://www.cmalliance.org/resources/publications/manual-cma.pdf>

Recommended: *On Mission*

#### COURSE REQUIREMENTS:

- A. Attend class and participate in class discussions.
- B. Read the required material.
- C. Complete two doctrinal position papers (as described on a separate sheet).

## Instructions for Doctrinal Position Papers

Please write an eight-page paper (double spaced) stating your personal theological understanding of each of the following topics (two papers of eight pages each). You are to include a comprehensive treatment of the items listed below, but you are not limited to those items. Make sure you interact with the appropriate scriptures as you support this understanding (please *do not* type the scripture passages out, only refer to them and use shorter quotes *if appropriate*).

### Christ's Body: The Church

- a. Mission and Purpose
- b. Relationship to Jesus Christ
- c. Leadership and Authority in the Body
- d. Relationship to The Christian & Missionary Alliance
- e. Relationship between the members

### Completing Christ's Commission

- a. The lostness of mankind
- b. The "Great Commission"
- c. The local church's commitment to world missions
- d. The leader's role in mobilizing the local church in completing the Great Commission
- e. Your plan for implementation in your local church

Note: For licensing and ordination, this paper will also include a section that incorporates your interaction with the Growing a Healthy Church philosophy of ministry.

\*Note: Approval of these position papers by the instructor relates solely to the grade you receive for this PA Bible Institute course. It is the students' responsibility, after completing MSP 203 and 204, if they desire to pursue licensing and/or ordination or consecration, to have the papers re-evaluated by members of the Licensing, Ordination & Consecration Council (LO&CC) pursuant to the requirements of the Alliance Polity Course.

**Pennsylvania Bible Institute**

**205 - Romans**

**Course Syllabus**

**Purpose:** This course will help you to develop the following:

- A passion for God by having a mind that is being transformed by God's Word. (C&C 1.3)
- Competency in becoming a communicator of Truth for life. (C&C 2.9)

**Goals:** By the time you complete this course you should be able to:

1. Demonstrate the skills necessary to complete an inductive study of other books of the Bible on your own.
2. State the major themes, concepts, and content of the Epistle to the Romans.
3. Outline Romans, indicating the transition points between sections.
4. Explain the major doctrinal differences arising out of various interpretations of the Epistle to the Romans.

**Resources:**

1. *Romans: An Inductive Study* by Don Kenyon (available from district office)
2. *The Holy Bible, New International Version*. International Bible Society: Colorado Springs, CO 1973, 1978.

**Student Requirements:** Write a Summary and Application paper including a one-page summary and application for each section of the book.

**Pennsylvania Bible Institute**

**206 – Expository Preaching**

**Course Syllabus**

**Purpose:** This course is designed to help you to develop the following:

- Character: A passion for God. A mind that is being transformed by God’s Word. (C&C 1.3)
- Competency as a communicator of truth for life who:
  1. Preaches and teaches the whole truth of God’s Word for life change under the power of the Holy Spirit.
  2. Communicates adequately in writing and in oral conversations.
  3. Has the necessary skills and knowledge to answer the question, “What does the Bible say about...?”
  4. Speaks the truth in love in all relationships and contexts. (C&C 2.9)

**Goals:** When you complete this course you should be able to:

1. Distinguish between an expository sermon and other basic sermon types and describe the advantages of expository preaching.
2. Develop expository sermons using an eight-step system.
3. Relate a Scripture passage to its context for proper exposition.
4. Design a preaching plan from Scripture passages in I Peter.
5. Demonstrate your ability to prepare and deliver expository sermons.

**Method:** This course is a combination of reading, instruction and practical work.

**Resources:** *Expository Preaching: a Study Guide* by George Batson.  
(Available to order on-line: [cmalliance.org](http://cmalliance.org), under Resources, TheAllianceStore).

**Student Requirements:**

1. Complete the assignments for Units One to Three. (You do not need to take the unit tests.)
2. Outline and preach one 10-15 minute sermon in class, to be evaluated by the instructor and students.
3. Complete the assignments for Units Four and Five. (You do not need to take the unit tests.)
4. Outline and record a second sermon (audio or video). Submit sermon #2 outline and recording along with the sermon outline from sermon #1 which was preached in class (no recording needed). Your first sermon should have been evaluated by this time, and you should review the first sermon before doing the second.

**Pennsylvania Bible Institute**

**301 – Church Ministry III**

Management and Administration

**Course Syllabus**

- Purpose:** This course is designed to help you to develop the following:
- A passion for God by developing a heart that pursues God in worship and prayer. (C&C 1.1)
  - A passion for people through a vital relationship between self and God by:
    1. Being able to separate personhood from ministry performance
    2. Integrating a Christ-centered personal identity into life and ministry (C&C 1.5)
  - A passion for people through a vital relationship with one's family. (C&C 1.7)
  - Competency in ministry through a life focus that gives evidence of being called by God, has developed a personal values/mission statement, and uses his/her resources to advance God's purposes. (C&C 2.1)
  - Competency in ministry management (C&C 2.5) and in team building (C&C 2.5).

- Goals:** When you have completed this course you should be able to:
1. Analyze and evaluate your personal life: call, leadership in the family, time management, and priorities.
  2. Assume leadership of a church or a ministry focus of a church.
  3. Supervise and manage various aspects of church ministries, including staff and volunteers, the church office, new technology, construction and fund raising.
  4. Preach, teach, and model in your personal life the principles of Christian stewardship.

**Resources:**

1. *Leadership Handbook of Management and Administration*, compiled by James D. Berkley. Baker Books: Grand Rapids, Michigan, 2007.
2. Downloadable resources available on the website of The Christian and Missionary Alliance (<http://www.cmalliance.org/resources/publications>)
  - *Stewardship and the Kingdom of God*
  - *Developing an Annual Stewardship Plan* by Stan Toler and Elmer Towns
  - *Finance Manual for Alliance Church Treasurers*

**Student Requirements:**

Present a two-page paper in which you develop a plan for teaching Christian stewardship in your local church.

**Pennsylvania Bible Institute**  
**302 – The Life of Christ**

**Course Syllabus**

**Purpose:** This course will help you to develop the following:

- A passion for God by having a mind that is being transformed by God's Word. (C&C 1.3)
- Competency to become a local church disciple-maker (C&C 2.2), and to become a transformational leader (C&C 2.4).

**Goals:** When you have completed this course you should be able to:

- Implement a strategy of disciple-making which follows the pattern of how Jesus made disciples.

**Resources:**

1. *The NIV Harmony of the Gospels*, by Thomas and Gundry. Harper Collins, 1988.
2. *A Harmony Study* (revised and updated) by Dann Spader. Sonlife Classic, Elburn, IL.

**Student Requirements:**

1. Study the life of Christ as directed in the study guide.
2. Write a three-page paper on how you plan to implement the disciple-making principles presented in this study in your church.

Pennsylvania Bible Institute

**303 – Raising Leaders for the Harvest**

**Course Syllabus**

**Purpose:** This course is designed to help you to develop the following:

- Competency to become a transformational leader (C&C 2.4), a team builder (C&C 2.6) and to have a Kingdom perspective (C&C 2.10).

**Goals:** When you complete this course you should be able to:

1. Identify emerging leaders in your church.
2. Develop a strategy for training leaders in your church.
3. Generate momentum for a church multiplication movement.

**Resource:** *Raising Leaders for the Harvest*, manual and audio tapes by Bob Logan.

\*Available from the District Office via Dropbox or flashdrive

**Important: This material is not covered during in-class time and must be completed outside of class.**

**Student Requirements:**

1. Do all the exercises in the manual.
2. Write a three-page paper on how you will implement these principles in your church, and submit it for evaluation.



**Pennsylvania Bible Institute**

**304 – Introduction to Missions**

**Course Syllabus**

**Purpose:** This course is designed to help you to develop the following:

- A passion for those who have yet to meet Christ, interceding for lost people, and reflecting biblically and relationally on outreach (C&C 1.6).
- Competency in participating in national and international church planting (C&C 2.3), and in developing cultural awareness (C&C 2.7).

**Goals:** When you have completed this course you should be able to:

1. Explain from the Scripture the spiritual condition of people who have never heard the Gospel.
2. Preach on the urgency of the missionary task in light of the Second Coming.
3. Evaluate and articulate your personal involvement in outreach, church planting and world missions.

**Resources:**

1. *Go and Make Disciples* by Roger Greenway.
2. *Church Planting Voices*, compiled by Michael D. Noel. Christian Publications, Inc.

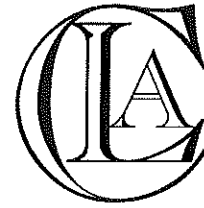
**Student Requirements:**

Using what you learned in the text, plus your experience in the Growing a Healthy Church seminar and Eternal CPR, prepare an eight-page paper on the Biblical Basis of Outreach. This paper should reflect your personal theology, and should include, but is not limited to the following topics:

1. The lostness of mankind.
2. The meaning of the Great Commission.
3. A strategy of implementing this strategy in your own life.
4. A description of your personal involvement in missions and church planting.

# Ministerial Study Program

Church Leadership Academy



## Course Syllabus

**Course:** 305 – Ministry Leadership

**Purpose:**

This online course blends a shepherd-leader philosophy of ministry with an introduction to basic peacemaking skills and understandings. The purpose of this course is to help you to discover and implement a biblical approach and response to leadership and conflict in the local church.

**Goals:** When you have completed this course you should be able to:

1. Explain how the gospel provides a biblical paradigm for preventing destructive conflicts and responding as peacemaking leaders
2. Understand peacemaking through Scripture's central image of shepherd leadership
3. Describe a "culture of peace" and outline a practical strategy of how to build it
4. Explain why a unified leadership team is critical to ministry and how to build one in your church
5. Describe a biblical theology of change and develop a set of biblically-informed, practical implementation guidelines
6. Demonstrate the practical skills needed in conflict coaching, mediation, and negotiation
7. Lead a congregation in understanding and exercising redemptive and loving discipline

**Method:**

This course is offered as an online learning course through Peacemaker's University. Use this link to register:  
<https://co.clickandpledge.com/advanced/default.aspx?wid=111931>. Add the course to the cart and click on "checkout". You will then be taken to a page where the C&MA discount is already applied. You will see it at the bottom of the screen before you click "pay now" and enter your information. Once you register, you will receive an email with further instructions for how to access the course.

**Student Requirements:**

1. Register for and complete all lessons and assignments in the Peacemaker's University course, *The Leadership Opportunity*.
2. When you have completed all the lessons and assignments, follow the course link to request that a completion notice be sent to the CLA office.